**LAKE TRAVIS ELEMENTARY PTA

*General Meeting
Tuesday, November 8, 2011
Lake Travis Elementary School*
*Call to Order - 6:00 p.m.***

**MEETING AGENDA**

* Welcome – *Karen Miller-Kopp*
* Call to Order – *Ashley Wade*
* Confirmation of Quorum – *Shannon Eklund confirmed*
* Pledge of Allegiance – *Ashley Wade*
* Acceptance of Minutes from October 11, 2011 – *Amy Liardon*
* Report of the Treasurer – *Lisa Berneburg*
* Report of the Executive Board – *Ashley Wade*
* Report of the Vice Presidents
	+ Membership – *Holly Dobson*
	+ Fundraising – *Carla Stoltman*
* Report of Standing Committees *- Committee Chairpersons*
* Principal’s Report – *Karen Miller-Kopp*
* Announcements – *Ashley Wade*
* Adjournment – *Ashley Wade*

**ACCEPTANCE OF MINUTES
*- Amy Liardon, Secretary***

* Minutes of LTE PTA General Meeting
	+ October 11, 2011 - available on-line
* Motion
	+ Motion required to approve the minutes of the Lake Travis Elementary PTA meeting held on October 11, 2011.
	+ Motion: Karina Machnacki
	+ Second: Melissa Nelson
	+ Questions/Discussion
	+ Vote passed
* All minutes are being posted on the web at for review
 **lte.my-pta.org**

**TREASURER’S REPORT – *Lisa Berneburg***

* **ENDING BALANCE 8-31-11**

 CHECKING: $9,303.83

 SAVINGS: $27,079.77

 TOTAL: $36,383.60

* **ENDING BALANCE 9-30-11** {*SEPTEMBER ACCOUNTS RECONCILED}*

 CHECKING: $15,071.18

 SAVINGS: $27,084.22

 TOTAL: $42,155.40

* **BANK BALANCES AS OF 10-14-11 ARE AS FOLLOWS**:

 CHECKING: $18,878.92

 SAVINGS: $27,084.22

 TOTAL: $45,963.14

{OPERATING BUDGET 2011-12 APPROX $65,000}

**MINIGRANTS PAID YTD: $2,589.80** (4th grade books for writing $1,287.60, 5th grade

weekly readers $637.20, Destination Imagination Registration Fees $665) **NONE PENDING!**

**OCTOBER’S UNRECONCILED INCOME/EXPENSES TO DATE ARE:**

INCOME: FUSS FREE DONATIONS- $6,705.00, SCHOOL STORE-$835.95, CLASS

TSHIRTS-$170.00, MEMBERSHIP-$12.00, COOKIE DOUGH -$26,297.55 (we keep 40%,

 $10,519.02)

EXPENSES: CLASS TSHIRT BILL-$5,539.50, SCHOOL STORE SUPPLIES-$395.94,

 SOS 5TH-$51.56, MINIGRANTS-DI REGISTRATION $665, 5TH WEEKLY READERS

 $637.20, CHALLENGE LAB-$497.00, VOLUNTEER BOARD & VOM SHIRTS

 $410.70

**PLEASE CONSIDER MAKING A FUSS FREE OR ROCK STAR**

**SPONSOR DONATION! REMEMBER WE ONLY HAVE THE COOKIE DOUGH**

**FUNDRAISER AND CARNIVAL THIS YEAR! THANK YOU!**

**REPORT OF THE EXECUTIVE BOARD
*- Ashley Wade, President***

* Executive Board met on October 18th, with quorum present.
* Actions taken not requiring further action of PTA:
	+ Learning Express Fundraiser – November 10th
	+ $500 budgeted for family nights will be used for Math Night.
	+ The sale of LTE hoodies will be done through pre-orders only.

**Report of Vice President, Membership
*- Holly Dobson***

* 2011-2012 Membership Drive Totals:
	+ Total Members: 580
	+ Faculty/Staff Members: 100% Faculty, 85% Staff
	+ Membership Cards have been distributed. Contact Holly Dobson if you did not get one.

**REPORT OF VICE PRESIDENT, FUNDRAISING
*- Carla Stoltman***

* Cookie Dough Sales *– Alysia Transou, Chair*
	+ Distribution will be on **November 17th** in the cafeteria– VOLUNTEERS NEEDED! Please sign up to help on the PTA website.
	+ Thanks to everyone who participated. Numbers are being finalized, but right now we are close to $11,000 for LTE.
* Carnival – *Mondie McFaddin, Chair –* Saturday, April 14th
	+ VOLUNTEERS NEEDED!
	+ Sponsorship packets are available – Kendal Fowler
	+ Silent Auction packets are available – Kim Cook & Holly Dobson
* Fuss Free *– Carla Stoltman*
	+ Rock Star Sponsor
		- Any fuss free donation over $100 during the school year.
		- 100% of your donation goes to LTE.
		- You will receive a car decal and recognition.
		- Tax deductible.
		- 28 families have participated .
		- Fuss free donations are accepted in any amount all year.
* Chick-fil-A Spirit Night *– Carla Stoltman, Chair*
	+ We are looking for a chair. This is a very easy job!
	+ 12/7 is the next Spirit Night.
* Box Tops, Randall’s, etc.. *– Maria Turner, Chair*
	+ October 20th was the first deadline for Box Tops and LTE will receive $590.20.
	+ Keep turning in the Box Tops!
* Learning Express – *Carla Stoltman, Chair*
	+ Do some early holiday shopping and support LTE!
	+ Shop on November 10th and mention LTE at checkout.
	+ 15% of your purchase will go to LTE.

**REPORT OF STANDING COMMITTEES**

* Volunteers *– Oneida Gonzalez*
	+ Total volunteer hours through September: 2,166
	+ Volunteer of the Month for November *– Lizy Andrade*
	+ Staff of the Month for November *– Stacey Desrocher*
	+ IMPORTANT: Log your hours!!! Please go to www.lte.my-pta.org to log your volunteer hours or e-mail Oneida Gonzalez oniegonzalez@austin.rr.com
	+ Nominations for Volunteer and Staff of the Month can be sent to Oneida Gonzalez, Volunteer Chair
* Communications *– Melissa Nelson and Paloma Valencia-Rodriguez*
	+ LTE PTA website is: **www.lte.my-pta.org**.
		- Please REGISTER, so you get MEMBER ACCESS
	+ Web-site has the following Volunteer Sign-up:
		- Cookie Dough Distribution
		- Thanksgiving Feast for kids
		- Teacher Appreciation Feast
		- Book Fair
* Health & Welfare *– Jennifer Wright*
	+ Track and Field Day was a huge success!!!
	+ Thanks to the 120 volunteers who made this event possible.
* Hospitality *– Jan Alba*
	+ ***“Friday Feast” will be Thursday, November 17th*** and is hosted by the entire school. We need your help to make this Thanksgiving feast a success!!
	+ Sign up on the website to bring an item.
* Squire Booster Club *– Karina Machnacki*
	+ LTE Hoodies – there is a new design and they can be purchased through pre-order only. Order forms were sent home last week.
	+ Class Shirt – *Shay Rathbun, chair -*  Shirts have already been delivered. No more orders will be placed.
	+ School Store – *Linda Briscoe, chair -* Open on Fridays during the lunch hours, 11am-1pm! Contact Linda Briscoe, if you are interested in working at the school store each Friday!
	+ Fridays are SPIRIT DAYS at LTE!! Wear your LTE shirts to show your school pride! LTE spirit wear t-shirts are still available in the school store.

**REPORT OF THE PRINCIPAL
*- Karen Miller-Kopp***

Thanks for a successful track & field!!

Family feast 11/16 - tickets sold beforehand during lunches this week!

STAR test information meeting to be held after Christmas break.

Tutoring will be available for all kids in need.

Title 1 distinguished school!!!

Thanksgiving week no school!!

**ANNOUNCEMENTS AND ADJOURNMENT**

* **November:**
	+ **11/8 – PTA General meeting at 6:00 p.m.**
	+ **11/11 – Fall photo makeup day**
	+ **11/14-11/18 – Book Fair**
	+ **11/15 – Language Arts Night**
	+ **11/16 – Thanksgiving Lunch**
	+ **11/17 – Friday Feast with the entire school hosting**
	+ **11/18 – November Birthday Celebration**
	+ **11/21-25 – Thanksgiving Break**
* **December:**
	+ **No PTA General meeting in December**
	+ **12/7 – Chick Fil-A Spirit Night**
	+ **12/16 – December Birthday Celebration**
	+ **12/19-1/2 – Holiday Break**
* **IMPORTANT LOCATIONS FOR INFORMATION!!!**
* **www.lte.my-pta.org - LTE PTA’s website! PLEASE sign up to request access to website! Then login for important information including sign ups, forms, calendar, etc.**
* [**www.ltisdschools.org/lte/site/default.asp**](http://www.ltisdschools.org/lte/site/default.asp) **- LTE’s official website!!!**
* [**http://www.ltisdschools.org/laketravis/site/default.asp**](http://www.ltisdschools.org/laketravis/site/default.asp) **- LTISD’s website!!!**
* [**http://www.laketraviseducationfoundation.org/**](http://www.laketraviseducationfoundation.org/) **- Lake Travis Education Foundation**
* [**http://www.txpta.org/**](http://www.txpta.org/) **- Texas PTA’s website!!!**
* [**https://www.v-volunteer.com/**](https://www.v-volunteer.com/) **- Website to log all of your volunteer hours!!!**

**Adjourned: 6:22**